



The Shanti Niketan, An Elite School...

Circular

Dear Parent,

'We are grateful to you that you've shown your trust in The Shanti Niketan School. On behalf of the Management, Staff and students of The Shanti Niketan School, I extend a very warm welcome to your children. The Shanti Niketan School has a commitment to make your children worthy and successful citizens of the society. We want holistic development of our children so that they can have balanced personality. We want them to enjoy these formative years and learn without being burdened. For this we follow "Learning by doing" method in primary section where children learn everything by doing it practically. In senior classes under the guidance of our dedicated and experienced team of teachers the students are bound to produce good results. For us to succeed in this task, we hope for your help and co-operation time to time. There are certain guidelines, which we would like you to know:

- ✓ **Lunch packs and water bottles must be labelled** and sent with the children. Please send a spoon/fork (whenever required) to inculcate table manners in the child.
- ✓ The children will be given two breaks between classes. One would be a fruit break and the second a tiffin break. Parents are requested to **send a seasonal fruit, salad for the first break and a lunch of chappati and green vegetable for the tiffin break.** You are kindly requested to send the peeled fruit of the quantity of half an apple. Please do not send Maggi, Bread and Pickles. Avoid sending oily stuff, as they tend to leak from the tiffins.
- ✓ Children **suffering from infectious diseases should not be sent to school till they recover completely** from the infection. A medical certificate should be sent to the school when the child joins back, a note from the doctor certifying his recovery is a must.
- ✓ **Leave application must be submitted** even if the child is absent for a day. Permission must be taken if the child is supposed to be on leave for more than 3 days.
- ✓ Please do not send the children to school if there is a prior appointment with a doctor/any family function on that day. **Out pass will be issued only if the parents (Mother Father/Guardian) come personally** to pick up the child. The child will not be sent with anyone else.
- ✓ **Please ensure that the child sleeps for at least 8/9 hours everyday** so that he/she is fresh in the school next day.
- ✓ All the children of The Shanti Niketan School should wear proper summer/winter uniform. The child must carry **a handkerchief everyday. I card must also be worn everyday after issuing of the new icards. Till then they may wear their old icards.** Please ensure that your child **wears proper shoes.** They must not put on sandals / chappals. The children should come to school neat & clean, without nail paint & mehendi, They are strictly not allowed to wear gold jewelry if they wear it, it will be at their own risk. The children should put oil and make plettes.
- ✓ Please check the school diary daily and acknowledge the circulars/notes given, as it is one of the simplest way for parents/teachers to keep in touch.
- ✓ Children are most welcome to celebrate their Birthdays in the school, but only by distributing

toffees. Please do not send any gifts for the children or for the teachers as it brings in a sense of comparison amongst the children.

Do make it a point to spend quality time with your ward. Listen and talk to them freely and let them express their views openly. Please try and inculcate reading habits amongst children. Bedtime stories and recitation of poems is a good way for starters. **T.V. time for the kids should be restricted and children should be encouraged to play in the open everyday.**

- ✓ Please ensure that you take out some of your precious time to **attend the PTMs** held in school from time to time.
- ✓ Phone numbers of the school are as under in case of need: (a) 0291-6541111 (b) 6542111
- ✓ Be a regular visitor of school website i.e. **www.theshantiniketan.com** to be aware about the school activities. You can also mail your valuable suggestions to **theshantiniketan@gmail.com**. We value your suggestions.
- ✓ Please ensure that the child must come to school regularly.
- ✓ Please deposit the fee on scheduled dates.
- ✓ Saturdays will be half days. The timing will be from **8:15am to 10:50am for classes Nur to II** and for **classes III to X it will be 7:30 am to 12:15pm**. On Saturdays, the students of primary classes (Nur. to II) have to bring only their tiffin boxes. Second and fourth Saturdays will be holidays.
- ✓ Kindly purchase and deposit the book set of your ward (classes Nur. to V) latest by Monday i.e. 3rd April, 2017.

Finally let me emphasize that we cannot achieve any goal without your help. We sincerely hope for your co-operation in making our efforts fruitful.

**Thank you
with regards**

Principal